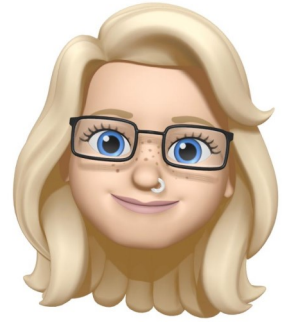


GAPSTERS AND GAP YOUTH CLUB ROTA



STEP ONE

Georgina will contact via WhatAapp / email to check any advance leave dates

STEP TWO

Georgina will share the 3 month rota via WhatsApp / email
It will also be posted on the Free2B website:
<https://free2b.lgbt/team/>

STEP THREE

Note down your dates and let us know as soon as possible if there are any changes...see step four

STEP FOUR

If you need to change a rota date **IN ADVANCE** please contact Georgina directly. We will be managing any changes and NO LONGER using the swap system. If you have any issues on your rota'd evening please check the rota and inform the 'LEAD' worker listed for that date.

STEP FIVE

Georgina will contact activity leads mid-week to check all is ok.

Have Fun!!

Safe Guarding

If you become aware of a safeguarding concern please follow the process to report your concerns
See Safeguarding Reporting Process Flow Chart

